



INTERIOR DESIGNER MEMBERSHIP APPLICATION

PROFESSIONAL • ASSOCIATE • AFFILIATE • STUDENT • RETIRED

ASSOCIATION OF INTERIOR DESIGN PROFESSIONALS
Hamilton Square Furniture Showroom Building
101 South Hamilton Street, Space 130
High Point, North Carolina 27260

PHONE: 336.884.8308 **FAX:** 336.884.8312
WEBSITE: www.AIDPonline.com **EMAIL:** info@AIDPonline.com

Mission Statement

- Promote the Association of Interior Design Professionals
- Partner with our Trade Industry Professionals
- Prosper by building business relationships
- Provide our Designers the opportunity to connect with the public
- Protect our Interior Design Members' right to practice
- Promote, Partner, Prosper, Provide, and Protect our AIDP Members

Code of Ethics

The Association of Interior Design Professionals members are to uphold the highest levels of personal and business ethics. Professional integrity shall be one of the hallmarks of our organization which is dedicated to furthering the interior design industry. All AIDP members agree to know and use the correct appellation and logo.

Member Benefits for Professionals, Associates, & Affiliates Levels

- Name and Business Name listed as AIDP Member on National Website
- Find a Designer business profile listing with a link to your website
- Access to all Industry Trade Partners contact information, website link, and business profile in the "Designer Members Only Section"
- Marketing AIDP Designers to the Public and Trade Partners
- Blog in the "Designer Members Only Section"
- E-zine Newsletter and event updates by E-mail

Requirements of Membership

New applicants must include a check for their registration fee and a check for membership fee with the proper documentation that you have completed the requirements necessary for the level of membership for which you are applying. College transcripts must be from a nationally or internationally accredited Interior Design School. Certificate of completion must be from a nationally or internationally recognized Trade or Interior Design Program. These requirements are subject to revision at the discretion of AIDP. If you have any questions about your eligibility please call or email our office. It is the desire of AIDP that all members continue to grow in their knowledge of Interior Design and in their particular field of expertise.

Appellation: Professional Associate Affiliate Student Retired

\$25.00 Registration Fee for all levels of membership

\$48.00 Annual Membership Fee for Student and Retired Levels

\$240.00 Annual Membership Fee for Professional, Associate, and Affiliate Levels

- Include your Business Card and Business License if you are self-employed
- Include a copy of your State Sales Tax Certificate if you are self-employed
- Include a copy of your College Transcripts, Certificates, and Certifications
- Include proof of work experience
- Include all information required for the AIDP level for which you are applying
- Include a letter of reference from a Designer or Industry Trade Partner
- Include pictures and a letter of reference from a current design project

AIDP Professional Level

A designer may apply for Professional Level if they supply the proper documentation and have completed at least one or more of the requirements below.

- 4 year Interior Design degree and 4 years work experience
- 2 year Interior Design degree and 6 years work experience
- Passed a recognized national exam like CQRID, NCIDQ, or NKBA
- Licensed by your state as a Professional Interior Designer
- Have acquired 10 years of full time employment in the field of Interior Design
- A minimum of one continued Education (CEU) per year is required to maintain membership at the Professional level. CEU'S verification will be mandatory with the renewal of annual dues. One CEU equals 10 hours.

AIDP Associate Level

A designer may apply for Associate Level if they supply the proper documentation and have completed at least one or more of the requirements below.

- 4 year Degree in Interior Design
- 2 year degree in Interior Design and 2 years working in the field
- Certificate of completion from a Trade or Interior Design Program
- Have acquired 4 years of full time employment in the field of Interior Design

AIDP Affiliate Level

A designer may apply for Affiliate Level if they supply the proper documentation and have completed at least one or more of the requirements below.

- Certificate of completion from a Trade or Interior Design Program
- Certified as a Staging Professional, Redesign, or Re-Arranger Program
- Have acquired 2 years of full time employment in the field of Interior Design
- Retail Home Furnishing designers applying for this level of membership must be employed in the retail home furnishings industry in a sales/design capacity and provide a letter of recommendation from an employer or manager

AIDP Student Level

A design student may apply for Student Level if they are enrolled in an Interior Design program and have completed the requirements below. Please note that applicants at the Student Level will not have access to “Designer Members Only Section” of the AIDP National website. Student Level will receive E-zine Newsletters and be updated by E-mail.

- Student must be enrolled in an accredited Interior Design Program
- Student must supply a letter of recommendation from a Design Instructor
- After a student graduates they can remain at the Student Level for one more year, then must reapply to ADIP and pay the appropriate dues for membership level acquired

AIDP Retired Level

Retired members that wish to stay connected may apply for this level of membership. Please note that the Retired Level of membership will not have access to “Designer Members Only Section” of the AIDP National website. Retired Level will receive E-zine Newsletters and be updated by E-mail

AIDP Local Chapter Participation

Designers and Trade Partners interested in AIDP membership are encouraged and welcome to visit a Local Chapter meeting to observe the added benefits of marketing and networking at the Local Chapter Level. Participation at the Local Chapter Level requires that you also pay the AIDP Local Chapter membership dues. **If you have any questions about membership requirements please call or email our office at info@AIDPonline.com.**

AIDP Design members in good standing will be listed by their name and business name as an AIDP member. To be included under “**Find a Designer**” on the AIDP National website, all required documentation for level of membership must be supplied with the signed application. Members will receive an E-mail with their AIDP identification number and information on how to log-in to the national website to upload their “**Find a Designer**” **profile for the public section of the AIDP National website.**

Date Joined AIDP: _____ **AIDP Member Number:** _____

Name: _____

Business Name: _____

Home Address: _____

City/State/Zip: _____

Home Phone: _____ Fax: _____

E-mail: _____

Website: _____

Business Information if Different Than Above

Business Name: _____

Title/Position: _____

Business Address: _____

City/State/Zip: _____

Business Phone: _____ Business Fax: _____

E-mail: _____

Website: _____

Education: College / University / School: _____

Address: _____

City/State/Zip: _____

E-mail: _____

Website: _____

Phone: _____ Fax: _____

Date Attended: _____ Degree Earned: _____

Type of Program: Certificate 2 yr 3 yr 4 yr Correspondence
Exam: CQRID NCIDQ NKBA Other: _____
Years of full time employment in the field of Interior Design: _____

Appellation: Professional Associate Affiliate Student Retired

History of Employment: Should additional space be required, please use the back of this page and continue employment history details.

Employment Company: _____

Dates of Employment: _____ Title: _____

Address: _____

City/State/Zip: _____

Position/Duties: _____

Employment Company: _____

Dates of Employment: _____ Title: _____

Address _____

City/State/Zip: _____

Position/Duties: _____

Self Employed Information: If you have been self-employed give a brief history about you and your interior design work experience.

Date Started Business: _____

Name of your Company: _____

Address _____ City/State/Zip: _____

History & Interior Design Experience: _____

Mail Application, Information, and Payments to:

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Send two separate checks with your application, one for the registration fee, and one for annual dues, or supply credit card information below. Dues may be changed by the Board of Directors at their discretion. If your application is not approved, your dues will be credited to your credit card or your check will be returned to you. Registration Fee is non-refundable. Invoice for dues renewal will be based on a member's anniversary date.

Payment: Credit Card Check Number: _____

Visa MasterCard Number: _____

Expiration Date: _____ Code on back of Card: _____

Mailing Address on Card: _____

Your Signature: _____

How did you hear about AIDP: _____

Are you currently a member of any other Interior Design organizations?

ASID IDS IIDA IFDA ASD NKBA Other _____

Name of AIDP Sponsor: _____

- Include \$25.00 Registration Fee
- Include your Annual Membership Fee
- Include your Business Card and Business License if you are self employed
- Include a copy of your State Sale Tax Certificate if you are self employed
- Include a copy of your Collage Transcripts, Certificates, and Certifications
- Include proof of work experience for the level of membership you are applying
- Include all information required for level applying
- Include a letter of reference and pictures from a Interior Design project

Date: _____

SIGNATURE OF APPLICANT: I certify that I have supplied all information in a true and accurate fashion and agree to uphold the Code of Ethics and abide by the established rules and procedures of the organization.

Revised AS 3-27-11